



The North Raleigh Railroad

**Form
19**

Train Order No. _____ Date: _____

To: **NRMRC Operating Crews** Subject: **XXXXTrain Show
Raleigh, NC
Month, Days, Year
Operational Instructions**

The following changes to the normal Show Operating Procedures are being made to improve operations at this Show. The aim is to keep trains running continuously and reliably.

General Instructions for Use of Form 19

Form 19 is to be used by the Show Superintendent to communicate to Members and others operating the layout at a Train Show any changes to the **Show Operating Procedures** necessary due to local conditions at the Show, to indicate special events such as Card Order Operation or DCC operation, or for any other reason where additional information and/or instructions must be provided.

Members and others operating the layout at a Train Show should check from time-to-time to see if a Form 19 Order has been issued, read it and follow the instructions in the Order.

The normal arrangement of a Form 19 Order is for each employee (Member) needing the information to have his/her own copy. This can normally only be done if all the contents are known before the Show starts (access to printers, copiers, etc.) A hand-written Form 19 is acceptable for use at the Show as necessary. The single copy should be posted in a conspicuous place where all Members and others operating the layout can read it. A suggested spot is the tower supporting the Club's electric signs; alternately the Dispatcher's position is suggested.

Only the Show Superintendent or Assistant Superintendent is authorized to issue a Form 19.

The next page has a blank copy of this Form 19 which can be printed and used to issue train orders.

EACH EMPLOYEE MUST HAVE A COPY OF THIS ORDER.

Made: _____ Time: _____ Authorized: _____
Superintendent_



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